

**REGULAR MEETING MINUTES  
OF THE CHINA CITY COUNCIL  
September 21, 2023**

**1. CALL TO ORDER – 6:00 PM**

**2. ROLL CALL-**

Mayor – Matt Lopez – Present  
At Large 1- Rachel Shauberger – Present  
At Large 2 – Laura Zaro – Present  
District A – Vacant  
District B – Whitney Gray - Present  
District C – Jesslyn Durand – Present  
Attorney - Curtis Soileau – Present  
City Secretary - Dawn Matte– Present

**3. PLEDGE OF ALLEGIANCE – Led by Matt Lopez**

**4. INVOCATION-** Led by Curtis Soileau

**5. CITIZEN COMMENTS – None**

**6. CONSENT OF MINUTES –** Motion to approve 8/17/23 Regular Minutes and 8/25/23 Public Workshop minutes (date typo on agenda) made by Councilwoman Whitney Gray seconded by Councilwoman Jesslyn Durand, passed unanimously.

**7. REPORTS -**

- A. Water/Sewer - Motion to approve made by Councilwoman Rachel Shauberger seconded by Councilwoman Jesslyn Durand, passed unanimously.
- B. Financials- Motion to approve made by Councilwoman Whitney Gray seconded by Councilwoman Laura Zaro, passed unanimously.
- C. Updates Engineer – Updated CDGB Water line Project is ready for closeout, GLO contract being ready to signs and next steps on that project
- D. Updates Grant Administration- no updates as of this meeting

**8. GENERAL CITY BUSINESS –**

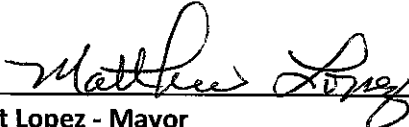
- A. Discussion on General Engineering Business with China Grove with Engineer and Contractor on well sites and what is required, possible locations, up to date info on construction and inspections, Attorney updated to council members to the Annexation Agreement
- B. No Action on Qualifications for City Engineer
- C. Motion to send termination notice for renewal of waste collection contract made by Councilwoman Jesslyn Durand seconded by Councilwoman Whitney Gray, passed unanimously.
- D. Motion to adopt the 2023/2024 Fiscal Year Budget made by Councilwoman Whitney Gray seconded by Councilwoman Rachel Shauberger, passed unanimously
- E. Motion to accept EKC Engagement Letter for the 2023/2024 Fiscal Year made by Councilwoman Jesslyn Durand seconded by Councilwoman Whitney Gray, passed unanimously.

- F. Motion to sign the contract with the GLO on the Imelda South Broadway Road Infrastructure Contract :24-067-003-E188 made by Councilwoman Whitney Gray seconded by Councilwoman Rachel Shauberger, passed unanimously
- G. Motion to Award Bid to Viking Industrial for Inspection, Maintenance and Rehabilitation Contract for 75,000-gal elevated water storage tank and 220,000-gal water storage standpipe after ranking 1)Viking 2) Texas Tank Services 3) US Underwater made by Councilwoman Jesslyn Durand seconded by Laura Zaro passed unanimously.
- H. No Action on Street Easement, put on October Meeting.
- I. Motion to give Don Allen a 50 cent raise on his Yearly Review made by Councilwoman Laura Zaro seconded by Councilwoman Rachel Shauberger, passed unanimously.

**9. POSSIBLE ACTION ON EXECUTIVE SESSION ITEMS** – Executive Session at 7:16 PM on personnel matters 551.074

**10. ADJOURN- 7:59 PM**

Motion to adjourn made by made by Councilwoman Jesslyn Durand, seconded by Councilwoman Rachel Shauberger, passed unanimously.

  
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Matt Lopez - Mayor

10-19-23  
\_\_\_\_\_  
Date